

# Recommended Reading

**Jim Taggart**

The following books are all excellent and personal picks. However, each individual needs to set priorities on which books are most relevant to their needs and situation. To help in making your selections the books have been categorized into themes. In addition, the foundation books by writers such as Greenleaf, Parker-Follett, Senge, Burns and Kotter are very good places to start.

## Knowledge & Creativity

Cameron, Julia. *The Artist's Way*. New York: Penguin Putname Inc., 1992.

Davenport, Thomas H. and Prusak, Laurence. *Working Knowledge: How Organizations Manage What They Know*. Boston: Harvard Business School Press, 1998.

Dixon, Nancy M. *Common Knowledge: How Companies Thrive by Sharing What They Know*. Boston: Harvard Business School Press, 2000.

de Bono, Edward. *Lateral Thinking*. London: Penguin Books, 1970.

Ellinor, Linda and Gerard, Glenna. *Dialogue: Rediscover the Transforming Power of Conversation*. New York: John Wiley & Sons, 1998.

Isaacs, William. *Dialogue and the Art of Thinking Together*. New York: Doubleday, 1999.

Leonard, Dorothy. *Wellsprings of Knowledge: Building and Sustaining the Sources of Innovation*. Boston: Harvard Business School Press, 1998.

Owen, Harrison. *Open Space Technology: A User's Guide*. San Francisco: Berrett-Koehler, 1997.

## Management & Leadership

Arrien, Angeles. *The Four-Fold Way: Walking the Paths of the Warrior, Teacher, Healer, and Visionary*. San Francisco: Harper Collins, 1993.

Block, Peter. *Stewardship: Choosing Service Over Self-Interest*. San Francisco: Berrett-Koehler, 1993.

Bradford, David L. and Cohen, Allan R. *Power Up: Transforming Organizations Through Shared Leadership*. New York: John Wiley & Sons, 1998.

Brands, H.W. *Traitor to his Class: The Privileged Life and Radical Presidency of Franklin Delano Roosevelt*. New York: Doubleday, 2008.

- Burns, James MacGregor. *Leadership*. New York: Harper Row, 1978.
- Collins, Jim. *How the Mighty Fall*. New York: Harper Collins, 2009.
- DePree, Max. *Leadership is an Art*. New York: Bantam Doubleday Dell Publishing, 1989.
- Gardner, Howard. *Leading Minds: An Anatomy of leadership*. New York: Basic Books, 1995.
- Gardner, John. *On Leadership*. New York: The Free Press, 1990.
- Greenleaf, Robert K. *On Becoming a Servant Leader: The Private Writings of Robert K. Greenleaf*. San Francisco: Jossey-Bass, 1996.
- Helgesen, Sally. *The Female Advantage: Women's Ways of Leadership*. New York: Doubleday, 1990.
- Hitt, William, D. *The Model Leader: A Fully Functioning Person*. Columbus, Ohio: Battelle Press, 1993.
- Kotter, John P. *A Sense of Urgency*. Boston: Harvard Business School Press, 2008.
- Kotter, John P. *On What Leaders Really Do*. Boston: Harvard Business School Press, 1999.
- Kouzes, James M. and Posner, Barry Z. *The Leadership Challenge, 4<sup>th</sup> Ed.* San Francisco: Jossey-Bass, 2007.
- Parker-Follett, Mary. *Prophet of Management: A Celebration of Writings from the 1920s*, Boston: Harvard Business School Press, 1995.
- Wheatley, Margaret J. *Leadership and the New Science*. San Francisco: Berrett-Koehler, 1992.

## Learning

- Bell, Chip R. *Managers as Mentors: Building Partnerships for Learning*. San Francisco: Berrett-Koehler, 1996.
- Cranton, Patricia. *Understanding and Promoting Transformative Learning: A Guide for Educators of Adults*. San Francisco: Jossey-Bass, 1994.
- Flaherty, James. *Coaching: Evoking Excellence in Others*. Boston: Butterworth-Heinemann, 1999.
- Hammond, Sue Annis. *The Thin Book of Appreciative Inquiry*. Plano, Texas: CSS Publishing, 1996.

Krisco, Kim H. *Leadership and the Art of Conversation*. Rocklin, CA: Prima Publishing, 1997.

Marquardt, Michael, J. *Action Learning in Action: Transforming Problems and People for World-Class Organizational Learning*. Palo Alto: Davies-Black Publishing, 1999.

Oshry, Barry. *Seeing Systems: Unlocking the Mysteries of Organizational Life*. San Francisco: Berrett-Koehler, 1995.

Scharmer, Otto. *Theory Y: Leading from the Future as it Emerges*. San Francisco: Berrett-Koehler, 2009.

Senge, Peter. *The Necessary Revolution: How Individuals and Organizations Are Working Together to Create a Sustainable World*. New York: Doubleday, 2008

Senge, Peter. *The Dance of Change: The Challenges of Sustaining Momentum in Learning Organizations*. New York: Doubleday/Currency, 1999.

Senge, Peter. *The Fifth Discipline Fieldbook: Strategies and Tools for Building a Learning Organization*. New York: Doubleday/Currency, 1994.

Senge, Peter. *The Fifth Discipline: The Art and Practice of the Learning Organization*. New York: Doubleday/Currency, 1990.

Stone, Douglas; Patton, Bruce and Heen, Sheila. *Difficult Conversations: How to Discuss What Matters Most*. New York: Penguin Books, 1999.

Weinstein, Krystyna. *Action Learning: A Journey in Discovery and Development*. London: Harper Collins, 1995.

Westley, Frances; Zimmerman, Brenda; and Patton, Michael Quinn. *Getting to Maybe: How the World is Changed*. Toronto: Vintage Canada, 2006.

## Personal Effectiveness

Cooper, Robert K. and Sawaf, Ayman. *Executive EQ: Emotional Intelligence in Leadership and Organizations*. New York: Berkley Publishing group, 1996.

Covey, Stephen R. *The Seven Habits of Highly Effective People: Powerful Lessons in Personal Change*. New York: Simon & Schuster, 1990.

Covey, Stephen R. *First Things First*. New York: Simon & Schuster, 1994.

Covey, Stephen R. *Living the Seven Habits: Stories of Courage and Inspiration*. New York: Simon & Schuster, 1999.

Goleman, Daniel. *Emotional Intelligence: Why it can Matter More than IQ*. New York: Bantam Books, 1995.

Goleman, Daniel. *Working With Emotional Intelligence*. New York: Bantam Books, 1998.

Thich Nhat Hanh. *Practising the Art of Mindful Living*. Berkeley, Ca. Parallax Press, 1992.

## Teams

Dyer, William G. *Team Building: Current Issues and New Alternatives*. 3rd edition. New York: Addison-Wesley, 1995.

Katzenbach, Jon R. and Smith, Douglas K. *The Discipline of Teams*. New York: John Wiley & Sons, 2001.

Katzenbach, Jon R. *Teams at the Top: Unleashing the Potential of Both Teams and Individual Leaders*. Boston: Harvard Business School Press, 1998.

Katzenbach, Jon R. and Smith, Douglas K. *The Wisdom of Teams: Creating the High Performance Organization*. Boston: Harvard Business School Press, 1993.

Parker, Glenn M. *Team Players and Teamwork, Completely Updated and Revised: New Strategies for Developing Successful Collaboration*. San Francisco: Jossey-Bass, 2008.

Parker, Glenn M. *Cross-Functional Teams: Working with Allies, Enemies, and Other Strangers*. San Francisco: Jossey-Bass, 2003.

Parker, Glenn M. *Team Players and Teamwork*. San Francisco: Jossey-Bass, 1990.

Schrage, Michael. *No More Teams!* New York: Doubleday, 1995.

Syer, John and Christopher, Connolly. *How Teamwork Works: The Dynamics of Effective Team Development*. New York: McGraw-Hill, 1996.